

# Roof Replacements Petite-Rollins Pump Stations and Mill Creek WRF

Lake County Public Works Department

## Agenda: Pre-Bid Conference

June 30, 2022 at 1:00 PM

- I. [Bidders](#) are asked to sign in.
- II. Bidding Documents are available at [www.lakecountypurchasingportal.com](http://www.lakecountypurchasingportal.com). Click on Bid Number 22083.
- III. Bid Closing: Bids will be received electronically at [www.lakecountypurchasingportal.com](http://www.lakecountypurchasingportal.com) until 11:00 AM Central Daylight Standard Time, on Thursday, July 14<sup>th</sup>. After the official Bid closing time, the Bids will be opened via Zoom. See the Invitation to Bid for details on accessing the Zoom meeting.
- IV. Deadline for submitting bidding questions is July 7<sup>th</sup> (one week prior to bid opening). Any questions submitted after this day cannot be answered.
- V. The Work of this Contract is to provide labor, materials, equipment, and tools to furnish and install a new roofing system and perform duties related to roof construction including, but not necessarily limited to, sheet metal work. Replace modified bitumen roofs on Rollins Road and Petite Lake Pump Station's as specified and six (6) asphalt shingle roofs at Mill Creek.
- VI. Bidders to review, plan for, and budget for the construction sequencing and constraints identified in Section 01001- General Requirements. Perform Work in accord with agreed schedules. Note that typical working hours are 7AM to 3:30PM.
- VII. Completion dates defined in Agreement:
  1. The Work shall be substantially completed within 365 days after the date when the Contract Times commence to run
  2. The Work shall be completed and ready for final payment within 412 days after the date when the Contract Times commence to run.
- VIII. Liquidated Damages
  1. Substantial Completion: \$400 per day
  2. Final Completion: \$400 per day
- IX. Refer to the Instructions to Bidders for detailed instructions on the preparation and submittal of Bid and other bidding matters.

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X. Bid Submissions shall include:

1. Bid Form:

- Complete the Addendum Acknowledgement.
- Fill in bid form sub-totals and total contract price. Note 2 on bid form was DELETED.
- Fill in bid security.
- Fill in contact information.
- Execute the Bid. Properly sign and date the Bid based on your entity.
- Complete the Contractor Qualification Form.
- Complete the Vendor Disclosure Statement.
- Complete the Responsible Bidder Affidavit.
- Complete the Vendor Certification Form.

2. Bid Security –bid bond

XI. Bids are subject to acceptance for 90 days after the bid opening date.

XII. Wage Rates

1. Contractor shall pay wages not less than the prevailing wage rates in accordance with the State of Illinois Prevailing Wage Act.
2. Contractor must submit certified payroll through Illinois Department of Labor payroll portal.

XIII. All verbal comments made today are to be used at Contractors discretion. Only written documentation in the form of addenda will be binding.

Bidding Questions Contact:  
Lake County Purchasing  
Phone: (847) 377-2929  
Email: [Purchasing@lakecountyil.gov](mailto:Purchasing@lakecountyil.gov)

XIV. Questions.

XV. Site Tour