



Lake County Purchasing Division

<http://doingbusiness.lakecountyil.gov/>

Lake County will be accepting **only** electronic bid submissions for Invitation for Bid 23157 – Specialty Paper for Lake County.

Please follow the steps below to upload your electronic Bid Submission:

1. Go to www.lakecountypurchasingportal.com
2. Click on the Bid Number: 23157
3. Click on register for this bid
4. Enter your username and password
5. Under the Submittals section you will be able to upload your bid submittal
 - a. Click on the browse button
 - b. Navigate your computer and select the appropriate file
 - i. Multiple files can be uploaded, each file can be no more than 20 MB
 - ii. Files can also be uploaded as a .zip file
 - c. Click on save submittals
 - d. Close the browser

Please follow the following steps to attend the Public Bid Opening:

1. Go to www.lakecountypurchasingportal.com
2. Click on the “Under Review” tab
3. Click on the Bid Number: 23157
4. Click on the “Events” tab
5. Join the Zoom Meeting by clicking on the meeting link
 - a. Please plan on joining the meeting at least 5 minutes early and mute your microphone.

ALL SUBMITTALS SHOULD BE LABELED ACCORDINGLY. PLEASE USE BELOW LABEL FOR YOUR CONVENIENCE

Bid Number: 23157	Vendor Name: _____
Buyer: JazMine’ Evans	
Bid Description: Specialty Paper for Lake County, IL	Deliver to: Lake County
*Bid Due Date: December 12, 2023, at 11:00am	ATTN: PURCHASING DIVISION 18 N. County Street – 9 th Floor Waukegan, IL 60085

*Please note: Responses are due at December 12, 2023, at 11:00am Please allow sufficient time for any technical issues you may have and upload your bid early. Please email Purchasing at purchasing@lakecountyil.gov to receive confirmation that we have successfully received your submissions. **Deadline for questions are due on December 5, 2023 at 11:00am.**

					Virgin Paper		Recycled Paper	
	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Bid Price (Per Case)	Extended Price (Quantity X Bid Price)	Bid Price (Per Case)	Extended Price (Quantity X Bid Price)
1.	Paper, Bond, Dual-Purpose, Target Opacity 87-88, Premium #4 Sulfite, 20lb. Bond, Smooth Finish.	8-1/2 x 11, 20#, White 3 Hole Punched	60	M	\$	\$	\$	\$
2.	8-1/2 x 11 Paper, Bond, 20lb. 25% Cotton Fiber, 500 Sheets/ Ream, 10 Reams/Case	8-1/2 x 11, 20#, White	2	M	\$	\$	\$	\$
3.	8-1/2 x 14, 90lb. Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 14, White 90lb. Index Stock	2	M	\$	\$	\$	\$
4.	8-1/2 x 11, 90lb and 110lb Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 11, White 90lb. Index Stock	25	M	\$	\$	\$	\$
5.	8-1/2 x 11, 90lb and 110lb Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 11, 110lb. Offset, White	35	M	\$	\$	\$	\$
6.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	11 x 17 White 80lb.	2	M	\$	\$	\$	\$
7.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	11 x 17 White 100lb	2	M	\$	\$	\$	\$
8.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	12 x 18 White 80lb	2	M	\$	\$	\$	\$
9.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	12 x 18 White 100lb	2	M	\$	\$	\$	\$

	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Virgin Paper		Recycled Paper	
					Bid Price (Per Case)	Extended Price (Quantity X Bid Price)	Bid Price (Per Case)	Extended Price (Quantity X Bid Price)
10.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	8-1/2 x 11, 20#, Colored (Must Have Minimum 9 Colors)	400	M	\$	\$	\$	\$
11.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	8-1/2 x 14, 20#, Colored (Must Have Minimum 9 Colors)	2	M	\$	\$	\$	\$
12.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	11 X 17, colored (Must Have Minimum 9 Colors)	2	M	\$	\$	\$	\$
13.	8-1/2 x 11, Paper, Multi-purpose, Colored Stock, Astrobrights, 60lb. Text. Grain Long.	8-1/2 x 11, 60#, Astrobrights (Must Have Minimum 11 Colors)	10	M	\$	\$	\$	\$
14.	8-1/2 x 11 90lb and 110lb. Stock, Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 11, Colored 90lb. Index Stock (Must Have Minimum 5 Colors)	20	M	\$	\$	\$	\$
15.	8-1/2 x 11 90lb and 110lb. Stock, Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 11, Colored 110lb. Index Stock (Must Have Minimum 5 Colors)	65	M	\$	\$	\$	\$
16.	Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 14, Colored 90lb. Index Stock (Must Have Minimum 5 Colors)	2	M	\$	\$	\$	\$
17.	8-1/2 x 11, 60lb, Astroparche, Grain Long, Vellum Finish.	8-1/2 x 11 60lb Antique White Astroparche	5	M	\$	\$	\$	\$
18.	8-1/2 x 11, 60lb, Astroparche, Grain Long, Vellum Finish.	8-1/2 x 11 60lb Antique Gold Astroparche	2	M	\$	\$	\$	\$
19.	Offset, Standard Colors, Grain Long Smooth Finish	8-1/2 x 11, 60lb.	2	M	\$	\$	\$	\$
20.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8-1/2 x 11, 28lb, Color Copy Paper	10	M	\$	\$	\$	\$
21.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8-1/2 x 14, 28lb, Color Copy Paper	5	M	\$	\$	\$	\$

	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Virgin Paper		Recycled Paper	
					Bid Price (Per Case)	Extended Price (Quantity X Bid Price)	Bid Price (Per Case)	Extended Price (Quantity X Bid Price)
22.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	11 x 17, 28lb, Color Copy Paper	5	M	\$	\$	\$	\$
23.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	28lb. Text 12 x 18	5	M	\$	\$	\$	\$
24.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8 1/2 x 11	50	M	\$	\$	\$	\$
25.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	11 x 17	5	M	\$	\$	\$	\$
26.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8 ½ x 14	5	M	\$	\$	\$	\$
27.	20lb. White bond with Micro Perf. Paper, Bond, 500 Sheets/ Ream, 10 Reams / Case , Dual-Purpose, Target Opacity 87-88, recycled. Premium #4 Sulfite, Smooth Finish.	8-1/2 X 11White with Micro Perf. at 3 ½" from Bottom	150	M	\$	\$	\$	\$
28.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 2-Part - Offset Carbonless	50	M	\$	\$	\$	\$
29.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 3-Part - Offset Carbonless	200	M	\$	\$	\$	\$
30.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 4-Part - Offset Carbonless	100	M	\$	\$	\$	\$
	TOTAL BID AMOUNT					\$		\$
31.	Padding Supplies	Fan Out padding adhesive for carbonless paper	2	Each	\$	\$		
32.	Padding Supplies	Padding compound, White	2	Each	\$	\$		

	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Virgin Paper		Recycled Paper		
					Name of Brand Bid	Brightness	Brand (Name of Brand Bid)	Brightness	% PCW Recycled
1.	Paper, Bond, Dual-Purpose, Target Opacity 87-88, Premium #4 Sulfite, 20lb. Bond, Smooth Finish.	8-1/2 x 11, 20#, White 3 Hole Punched	60	M	_____	_____	_____	_____	_____
2.	8-1/2 x 11 Paper, Bond, 20lb. 25% Cotton Fiber, 500 Sheets/ Ream, 10 Reams/Case	8-1/2 x 11, 20#, White	2	M	_____	_____	_____	_____	_____
3.	8-1/2 x 14, 90lb. Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 14, White 90lb. Index Stock	2	M	_____	_____	_____	_____	_____
4.	8-1/2 x 11, 90lb and 110lb Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 11, White 90lb. Index Stock	25	M	_____	_____	_____	_____	_____
5.	8-1/2 x 11, 90lb and 110lb Stock, Long Grain. Target Brightness 95. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 11, 110lb. Offset, White	35	M	_____	_____	_____	_____	_____
8.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	11 x 17 White 80lb.	2	M	_____	_____	_____	_____	_____
9.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	11 x 17 White 100lb	2	M	_____	_____	_____	_____	_____
10.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	12 x 18 White 80lb	2	M	_____	_____	_____	_____	_____
11.	80lb. and 100lb. Super Smooth Digital Choice Cover Stock for Color Printing	12 x 18 White 100lb	2	M	_____	_____	_____	_____	_____
12.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	8-1/2 x 11, 20#, Colored (Must Have Minimum 9 Colors)	400	M	_____	_____	_____	_____	_____
13.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	8-1/2 x 14, 20#, Colored (Must Have Minimum 9 Colors)	2	M	_____	_____	_____	_____	_____
14.	Paper, Bond, Dual-Purpose, Target Opacity 87-88. Premium #4 Sulfite, 20lb. Bond. Smooth Finish	11 X 17, colored (Must Have Minimum 9 Colors)	2	M	_____	_____	_____	_____	_____

	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Virgin Paper		Recycled Paper		
					Name of Brand Bid	Brightness	Brand (Name of Brand Bid)	Brightness	% PCW Recycled
15.	8-1/2 x 11, Paper, Multi-purpose, Colored Stock, Astrobrights, 60lb. Text. Grain Long.	8-1/2 x 11, 60#, Astrobrights (Must Have Minimum 11 Colors)	10	M	_____	_____	_____	_____	_____
16.	8-1/2 x 11 90lb and 110lb. Stock, Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 11, Colored 90lb. Index Stock (Must Have Minimum 5 Colors)	20	M	_____	_____	_____	_____	_____
17.	8-1/2 x 11 90lb and 110lb. Stock, Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process.	8-1/2 x 11, Colored 110lb. Index Stock (Must Have Minimum 5 Colors)	65	M	_____	_____	_____	_____	_____
18.	Long Grain. Smooth Level Surface. Accepts Pen, Pencil and Typing, as well as, Having Good Erasing Qualities. Prints Well by Offset, Letterpress or Silk Screen Process	8-1/2 x 14, Colored 90lb. Index Stock (Must Have Minimum 5 Colors)	2	M	_____	_____	_____	_____	_____
19.	8-1/2 x 11, 60lb, Astroparche, Grain Long, Vellum Finish.	8-1/2 x 11 60lb Antique White Astroparche	5	M	_____	_____	_____	_____	_____
20.	8-1/2 x 11, 60lb, Astroparche, Grain Long, Vellum Finish.	8-1/2 x 11 60lb Antique Gold Astroparche	2	M	_____	_____	_____	_____	_____
21.	Offset, Standard Colors, Grain Long Smooth Finish	8-1/2 x 11, 60lb.	2	M	_____	_____	_____	_____	_____
22.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8-1/2 x 11, 28lb, Color Copy Paper	10	M	_____	_____	_____	_____	_____
23.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8-1/2 x 14, 28lb, Color Copy Paper	5	M	_____	_____	_____	_____	_____
24.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	11 x 17, 28lb, Color Copy Paper	5	M	_____	_____	_____	_____	_____
25.	28lb. Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	28lb. Text 12 x 18	5	M	_____	_____	_____	_____	_____
26.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8 1/2 x 11	50	M	_____	_____	_____	_____	_____
27.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	11 x 17	5	M	_____	_____	_____	_____	_____
28.	24lb Photo White, Color Copy Paper, Grain Long, Smooth Finish (Digital Laser, Inkjet)	8 1/2 x 14	5	M	_____	_____	_____	_____	_____

	Product	Desc.	Estimated Annual Quantity Per Thousand	UOM	Virgin Paper		Recycled Paper		
					Name of Brand Bid	Brightness	Brand (Name of Brand Bid)	Brightness	% PCW Recycled
29.	20lb. White bond with Micro Perf. Paper, Bond, 500 Sheets/ Ream, 10 Reams / Case , Dual-Purpose, Target Opacity 87-88, recycled. Premium #4 Sulfite, Smooth Finish.	8-1/2 X 11 White with Micro Perf. at 3 1/2" from Bottom	150	M	_____	_____	_____	_____	_____
30.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 2-Part - Offset Carbonless	50	M	_____	_____	_____	_____	_____
31.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 3-Part - Offset Carbonless	200	M	_____	_____	_____	_____	_____
32.	-1/2 X 11, STRAIGHT SEQUENCE, PRECOLLATED. Carbonless	8-1/2 x 11 4-Part - Offset Carbonless	100	M	_____	_____	_____	_____	_____
33.	Padding Supplies	Fan Out padding adhesive for carbonless paper	2	Each					
34.	Padding Supplies	Padding compound, White	2	Each					

**SPECIALTY PAPER FOR LAKE COUNTY, IL
SPECIFICATIONS**

November 2023

NOTE: Bidder shall complete the below by writing in the spaces provided the available colors of paper that are available as required for each bid item. Unless otherwise indicated, Bidders are responsible to provide Fine and Carbonless Paper for Lake County, IL and related services that meets or exceed the bid specifications. Exceptions to the specifications must be clearly indicated below and may cause your bid to be disqualified. Complete below and return with bid. (Use additional paper as required, reference all attachments.)

Name of Bidder _____

Item	Color Availability	Color Requirements	List Colors		
1.	Bid Item 12.	Bidders shall have a minimum of 9 colors.	1.	4.	7.
			2.	5.	8.
			3.	6.	9.
2.	Bid Item 13.	Bidders shall have a minimum of 9 colors.	1.	4.	7.
			2.	5.	8.
			3.	6.	9.
3.	Bid Item 14.	Bidders shall have a minimum of 9 colors.	1.	4.	7.
			2.	5.	8.
			3.	6.	9.
4.	Bid Item 15.	Bidders shall have a minimum of 11 colors.	1.	5.	9.
			2.	6.	10.
			3.	7.	11.
			4.	8.	
5.	Bid Item 16.	Bidders shall have a minimum of 5 colors.	1.	4.	
			2.	5.	
			3.		
6.	Bid Item 17.	Bidders shall have a minimum of 5 colors.	1.	4.	
			2.	5.	
			3.		
7.	Bid Item 18.	Bidders shall have a minimum of 5 colors.	1.	4.	
			2.	5.	
			3.		

