

## ADDENDUM

### PG 30

Remove Urinal Screens add Enzyme drain additive to list

The Contractor is responsible to provide all cleaning products and supplies. The Contractor should use environmentally safe "Green" products, The Contractor shall use top quality products in accordance with the manufacturer's instructions and established industry standards to prevent damage to surfaces as a result of improper cleaning methods. The Contractor shall be responsible and liable for any damage resulting in the misuse of any cleaning supply, product, or equipment. Lake County reserves the right to reject any supplies or equipment that is determined to be sub-standard by the specific Lake County Department. The Contractor shall include a list of chemical cleaning products to be used in servicing the Lake County locations, with their bid Submission.

The Contractor is responsible to provide all applicable SDS forms.

### PG 31

5. Clean Mop Restrooms floors with designated mop and separate bucket to avoid cross contamination.

### PG 37

4. **Dust Mop:** Thoroughly dust mop all non-carpeted areas with a non-treated dust mop, dust mops to be rotated to assure a clean mop is used for this service. Move and dust mop under all easily movable objects (chairs, waste receptacles, tables on wheels, typing stands, boxes, etc.). Be sure to replace all items moved. Place dust and dirt into plastic trash bag, tie off and remove to Dumpster.

7. Damp Mopping and Spray Buffing: Floors shall be slip resistant, free of marks, skipped areas, streaks, and mop strands. Walls, baseboards and other surfaces shall be free of splashing and marks from the equipment. The finished area should have a uniform luster. There shall be no buildup of finish in corners. Dust mopping must be performed with a non-treated dust mop. After sweeping and damp mopping operation, all floors must be clean and free from strings, bristles and dirt streaks. Leave no dirt in corners, behind radiators, under furniture, behind doors, on stairs or landings. Leave no dirt where sweepings were picked up. Leave no dirt, trash, or foreign matter under desks, tables or chairs.

### PG 38

9. **Wet Mopping and Scrubbing NON-WAXED FLOORS:** The floors must be properly prepared, thoroughly swept to remove visible dirt and debris, wads of gum, tar and foreign substances from the floor surfaces. Upon completion of the wet mopping or scrubbing, the floor must be clean and free of dirt, water streaks, mop marks, strings; properly rinsed and dry mopped to present an overall appearance of cleanliness. All surfaces must be dry, and corners and cracks clean after the wet mopping or scrubbing. Chairs, wastebaskets and other similar items must not be stacked on desks, tables or windowsills, nor used in place of stepladder. All furniture readily movable by one person and intended to be moved frequently must be moved during all floor cleaning operations and replaced

in original positions upon completion. Baseboards, walls, furniture and equipment must in no way be splashed, disfigured or damaged during these operations, but rather left in a clean

11. Stripping and Sealing: Completely remove all dirt, wax and other foreign substances in returning the floor to its original surface. This application in preparation for waxing must be according to manufacturer's recommendations. The stripper and wax products used must be compatible for this activity, and wax must be a minimum of 25% solids

15. Empty Waste Receptacles: Empty all containers that are provided for the disposal of waste (i.e., waste baskets, torpedo type containers, sanitary napkin disposal bins, Sanitary napkin receptacles are contaminated waste (BBP) and need to be disposed in the RED medical waste containers. boxes, etc.) remainder of trash to be placed into plastic bags, tie off and remove to dumpster. Dispose of items in waste containers only unless clearly marked for disposal. Liners must be used in all waste receptacles and must be changed as needed not less than one time per week in an office work area. Waste containers in restrooms; break rooms, lunchrooms and conference rooms must be inspected and changed daily

16. Restroom Cleaning:

b. Dusting (Restroom Cleaning): Completely dust all fixtures, ledges, edges, shelves, exposed pipes, partitions, door frames, tops of file cabinets, etc. Pay particular attention to the tops of these items. An approved dust cloth or dusting tool must be used. A Yellow microfiber rags must be used for dusting. (Areas not cleared by office occupant are not to be dusted). This refers to office spaces not in restroom services

### **PG 39**

d. Clean and Disinfect Sinks (Restroom Cleaning): Thoroughly clean all sinks, including bottom, faucets, and spigots. Rinse thoroughly as all residues must be removed. Then wipe each item with approved \*disinfectant solution and allow to air dry.

f. Clean and Disinfect Toilets and Urinals (Restroom Cleaning): Thoroughly clean toilets, toilet seats, and urinals with approved acid free bowl cleaner, rinse thoroughly. (Approved acid cleaner may not be used more than once per month and should be used on the interior of toilet or urinal only. Great care must be taken to avoid any chrome when acid cleaner is used). Wipe each toilet, toilet seat and urinal completely with approved disinfectant solution. Buff-dry to a streak with an appropriate Red microfiber cloth smear and smudge free "shine". Leave seats in a raised position.

h. Damp Mop - \*Disinfectant (Restroom Cleaning): Thoroughly damp mops all non-carpeted areas. Move and damp mop under all easily movable objects (chairs, waste receptacles, tables on wheels, typing stands, boxes, etc.). Be sure to replace all items after floor has dried completely. Use a clean rayon loop end mops that is in good condition. Use clean water at all times (change water often). Mop head must be only damp. No excess water can be left behind. Approved proper chemicals at proper dilution must be used at all times. Finished floor must be clean and streak free. Thoroughly damp mop floor with approved \*disinfectant solution. Allow to air dry.

18 Service Restroom: Visually check - dispensers must be filled, trash removed, and restrooms spot cleaned to assure a clean rest room.

21. Cleaning / Disinfecting Drinking Fountains: Thoroughly clean entire exterior surface with approved crème cleanser. The grain of the stainless steel must be followed at all times. Rinse thoroughly as all crème cleanser must be removed. Wipe entire surface with approved disinfectant solution and wipe dry utilizing a Blue microfiber cloth and wipe item dry. The grain of the stainless steel must be followed.

22. Stainless Steel (Brass) Cleaning (Elevators, Doors, Trim, Etc.): Thoroughly clean all stainless steel (brass) not previously mentioned with approved cleaner and a Blue microfiber cloth. Great care must be taken to follow the grain of the stainless steel at all times when cleaning.

#### **PG.40**

24. Carpet Cleaning by Hot Water Extraction: Perform vacuuming, and carpet cleaning by extraction method with commercial grade equipment only (preferably truck mounted equipment). Prior to carpet cleaning all carpeting, including carpet runners, must be thoroughly cleaned as follows portable units with heating coils to bring water to required temperature are to be used where truck mount units are unable to be used.

#### **PG 41**

37 Consumable Supplies: The Service Provider will be responsible for the purchase and supply of all paper and consumable products. Within the contract final negotiations, the Service Provider and County Designee will mutually agree on the type of products to be supplied and the reasonable mark-up fee to be passed through to the County from the Service Provider for providing said products. PLEASE DISREGARD NOT APPLICABLE TO HEALTH DEPARTMENT FACILITIES.